



400 North Church Street
Monroe, NC 28112
704-296-9898
704-289-9182
ucps.k12.nc.us

School Year 2025-2026

Dear Parent or Guardian,

In an effort to ensure that the unique needs of military-connected students are met, N.C.G.S. 115C-12 (18)(f) requires the North Carolina State Board of Education/North Carolina Department of Public Instruction to collect information on military-connected students. The goal is to help accommodate these students by providing them with support and consistency when their parents are deployed, when they are transitioning between schools, and at other pivotal times during their academic career. This mandatory collection started in the 2015-16 school year. A description of the requirement can be accessed at:

https://www.ncleg.net/enactedlegislation/statutes/html/bysection/chapter_115c/gs_115c-12.html

To ensure compliance with N.C.G.S. 115C-12 (18)(f), please complete the following information if there are immediate family members of your child connected to U.S. Military, including Active Duty, National Guard and Reserves, Retired Military, Disabled Veteran or Civil Service Employee. "Immediate family member" is defined as a parent, step-parent, sibling, guardian or any other person that would normally live in the same household as the child. **If no such person exists for your student, there is no need to return this form to the school.** If you have more than one student, please return a separate form for each student to their school.

STUDENT NAME:			SCHOOL:	
Relationship	Branch	Status	Grade	Military Installation

Relationship: Father, Mother, Stepfather, Stepmother, Guardian, Sibling, Other
Branches: Air Force, Army, Coast Guard, Marine Corps, Navy
Status Options: Active Duty, National Guard, Reserves, Retired Military, Disabled Veteran, Civil Service Employee, Veteran, Active Reserve/Guard, Deceased, Deceased-Killed in Action
Optional Information:
Grade: Enlisted (E1 through E9), Officer (O-1 through O10), Warrant Officer (W-1 through W-5)
Military Installation: The facility where the service member fulfills their duty role in the military. (i.e. Camp Lejeune, MCAS Cherry Point, Fort Bragg, MCAS New River, Pope Army Air Field, Seymour Johnson Air Force Base, Coast Guard Station – Elizabeth City, NG Raleigh Armory, Knightdale Reserve Center, etc.)

Please return this form to the school by September 19, 2025. If you have any questions, please call your child's school.

Thank you and most of all, a special thanks to our military and their family for your service and sacrifice for our country!

Andrew G. Houlihan, Ed.D., Superintendent
Union County Public Schools

In compliance with federal law, UCPS administers all educational programs, employment activities and admissions without discrimination against any person on the basis of gender, race, color, religion, national origin, age or disability.