**Stallings Elementary School**

**Site Base Meeting 8/22/14**

Present: Kristin Hinds (Specials), Jennifer Sain (Kindergarten), Alicia Swann (5th Grade), Nicole Levy (1st Grade), Jane Lucas (4th Grade), Carolyn Lepore (Support Staff), Laura Gaddy (Principal), Sarah McMackin (2nd Grade), Karen Hodges (3rd Grade), Beth Diggs (Parent)

Absent: Cinda Gatrell (Teacher Assistant), Janet Kamenick (Parent)

1. New Parent Members: We are in need of new parent representatives and because of redistricting we decided to wait until the beginning of the school year to elect members. Interest forms will be sent home with every student on the first day of school and then ballots will be sent home for the election. Hopefully our new members will join us for our next meeting in September.
2. School Improvement Plan: The Site Base team is designated to discuss, write, and approve the plan before it goes to the next level for approval. This has to happen very quickly, so the Site Base team will probably meet in the near future, as soon as Ms. Gaddy has the school level EOG data on which our goals will be based and feedback from leadership team arrives regarding the teacher surveys. State testing data will be released on Wednesday, 9/4.
3. Community Construction Equity Plan: In 2008-2009 need/wants were identified for the entire school system (CFS/CFP). It is now time for another county wide identification of construction wants/needs. As a team, we need to discuss and decide on our needs/wants at Stallings that have not already been handled. We are all going to discuss with our grade levels/areas in order to compile a list for review at upcoming Site Base meetings. Mrs. Gaddy will also work with the Maintenance department to help identify possible areas of need. Our plan must be submitted in January, 2015.
4. Leadership Team Update: Ms. Gaddy updated us on the topics covered at the leadership team meeting earlier this week. These topics included a new class behavior incentive program and PLC updates.
5. Calendar: A calendar of upcoming Site Base meetings was handed out for the year. We are all aware that this schedule may change on an as needed basis.