Stallings Elementary School

Site Base Team Meeting

4/30/14

Present: Laura Gaddy (Principal), Kimberly Combs (Assistant Principal), Jane Lucas (4th Grade teacher), Jennifer Sain (Kindergarten teacher), Carolyn Lepore (Support Staff), Kristin Hinds (Specials teacher), Cinda Gatrell (Teacher Assistant), Wendy Wortha (1st Grade teacher), Karen Hodges (3rd Grade teacher), Beth Diggs (Parent rep.), Sarah McMackin (2nd Grade teacher), Harvey Bagshaw (5th Grade teacher)

Absent: Donna Joye, Janet Kamenick

1. There is some concern regarding news stories being announced on the daily broadcast. Ms. Combs will speak to Ms. Reeder about this.
2. Would it be possible for the character awards to be delivered to a classroom so students can be recognized by their peers? Ms. Gaddy and Ms. Combs will try to do this when time allows.

No other grade level concerns.

Administration:

1. Field Trip Policy: Grade levels sent feedback and Ms. Gaddy altered as suggested. The site base committee completed the draft at this meeting, and voted to approve. It will be included on field trip permission forms, in the agenda, and also in the PTO handbook.
2. Vision/Mission: The site base committee also made changes to the vision statement to word it more concisely. The mission statement remains the same. We also decided that our motto will be “Strive Toward Everyday Success.”
3. Ms. Gaddy asked each grade level which publication they wanted (National Geographic, Scholastic, Time for Kids) for their students. These will be considered by the PTO this summer.
4. Election of new members: Donna Joye and Janet Kamenick are ending terms on the site base committee, along with some other staff members. New parents (due to redistricting) will also be invited to be on site base. We would love to have site base members in place before next year, but this might be impossible. We will advertise the positions at new family nights, on our website, and in as many places as possible. Self-nomination forms will be sent home at the beginning of the year, parents can nominate themselves by writing a small informational paragraph about themselves, and then ballots will be sent home to all school families for voting. Any returned forms will count as a vote.
5. There are many tours and family nights to welcome new families. Kindergarten will have their own “welcome day” for their students. There will also be a new family night in May and at the beginning of next school year. We plan to include information on all of our clubs and extra-curricular activities as well.
6. EOGS: May 29 and 30 are reading and math for all 3-5 graders. Proctors will be trained on Tuesday, 5/27 at 8:30 am. There will be another at 5 pm that day. Ms. Combs will meet with third grade on Friday 5/30 for tests to be bubbled. Grading will take place that day so we know who needs re-testing. Administrator training day is May 21, 3:00 pm.
7. Smile Space: Be sure to nominate colleagues for the space!
8. Grade levels need to discuss field trips for next year, specifically if they want to go to Children’s Theater next year. We will discuss this at our next meeting.
9. BOGO book fair will be May 20-22 for all students.
10. There will be voting in the gym on Tuesday, May 6.
11. The next site base meeting will be on May 28 at 3:00 pm.